

**Great Oaks – Wilmington**  
**Board of Directors**  
**Meeting Minutes: September 25, 2017**

In Attendance: Michael Maxwell, Geoff Langdon, Sarah Hutton (on the phone), Crystal Edwards (on the phone at 6:14 pm), Chelsea Ringen, Kia Childs (staff), Jordan Jones (staff), Patrick Ryan (staff), Mike McGregor (Foundation), Michael Duffy (Foundation), Rick Landoli (Foundation), Rashaun Reid (Foundation), Timberly Wilson (Foundation), Lenisha Thompson (Foundation), Chris Pellegrino (Foundation), Melissa Frank (Foundation), Sarah Graves (Foundation)

- I Opening Items
  - a. The meeting was called to order at 5:34 pm.
  
- II Foundation Hiring Update
  - a. Melissa shares tutor demographics.
  - b. Chris talked about Tutorpalooza.
  
- III Head of School Report
  - a. Kia delivered the head of school report.
    - i. Spirit week and staff events
      - 1. 10/26 is 6<sup>th</sup> grade induction
    - ii. Student enrollment
      - 1. 458 students enrolled, we are being counted as 450 because of truancy
    - iii. Student Support Team
      - 1. Seeking to reestablish partnership with Springfield College
    - iv. Academics
      - 1. Finished up MAP data this week
    - v. Facilities
      - 1. The board should have a discussion about the third floor of the CEB at the next board meeting
    - vi. High school planning
      - 1. Meeting with families in October to share information about Great Oaks high school
    - vii. College readiness programming
  
- IV Finance
  - a. Rick delivered the finance report.
    - i. Audit update
    - ii. Financials went out for the web report
    - iii. Budget update
  
- V Executive Session
  - a. Michael Maxwell moved to go into executive session at 6:12 pm.

- VI Return to Public Session
  - a. Michael Maxwell motioned to return to public session at 7:07 pm.
  
- VII Other Business
  - a. Geoff makes a motion to approve the web report, Michael seconded the motion.  
The motion passed unanimously.
  - b. Mike McGregor gave a fundraising update.
  
- VIII Adjournment
  - a. The meeting was adjourned at 7:14 pm.