

Great Oaks Charter  
Board Meeting Minutes  
1200 N. French St. Wilmington, DE 19801  
**3.23.2020**

***I. Opening/Administrative***

Meeting comes to order at 5:35

Attendance:

**Board Members:**

Cathy Halloway  
Erica Hitchens  
Jim Mazarakis  
Mike Maxwell  
Rysheema Dixon

**School Staff:**

Linda Jennings  
Nikki Darden  
Kendra Giardiniere  
Geoff Langdon

**VOTE:** Meeting minutes from January board meeting were approved, Mike Maxwell made motion, Jim Mazarakis second, approval of March minutes passed unanimous.

***II. Executive Director Report***

Linda Jennings discussed a summary of the Head of School report.

Discussion ensued around the initial candidates for ED interviewed by individual board members.  
Additional discussion

***III. Budget***

Geoff Langdon gave Finance report as related to the web report requirement.

State money is all in at this point in the year.

Budget discussion among board members regarding the expenditures for this year and additional Financial uncertainties presented by Covid-19.

Issues with lower student numbers than expected, as well as 3<sup>rd</sup> party/subcontracted services for such services as substitute teachers, school nurse, etc. have caused a projected overage.

**VOTE:** Approve the financial web report. Jim Mazarakis made motion, Rob Snowberger second. Web report unanimously approved.

**IV. Tutor Model**

Kendra Giardinieri presented a model for tutors for next year to the board. This is a modified model that provides support for incoming students in the earlier grades to assist students to come up to speed and attain grade level proficiency.

**V. Executive Session:**

**VOTE:** Mike Maxwell makes motion to enter executive session. Rysheema Dixon second. Approved unanimously.

Board moves into executive session at 6:43PM.

**VOTE:** Jim Mazarakis makes motion to close the meeting and exit executive session. Erica Hitchens second. Approved unanimously.

Meeting is adjourned at 8:25 PM