

Great Oaks Charter School — Board Meeting Minutes

Date: December, 15, 2025

Location: Zoom

Called to Order: 00:05:16pm

Adjourned: ~00:06:24pm

Attendees

(Based on transcript; list may be partial)

- Britney
 - Kelly
 - Ed
 - Natasha
 - Antionette
 - Michelle Lambert
 - Ms. Price (School Leader)
 - Dr. Pirhana (Special Education)
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1. Call to Order & Public Comment

- Meeting called to order.
 - No public comments were received or made.
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2. Approval of Agenda & Previous Minutes

- **Agenda Approval:**
 - Motion: Unspecified

- Seconded: Unspecified
 - Vote: Unanimously approved
 - **Previous Meeting Minutes:**
 - Motion: Unspecified
 - Seconded: Unspecified
 - Vote: Unanimously approved
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3. Financial Reporting

Presented by Michelle Lambert

Financial Highlights (As of November 2025):

- Covers **first five months** of the fiscal year.
- **Revenue:** On track; receiving final loads from districts.
- **Expenses:**
 - Running at **35%** (\$1.4M of \$4.1M budget)
 - Some items showing 99–100% spent due to timing.
 - Facilities & maintenance trending slightly higher.
- **Surplus:** \$892,000
- **Ending Fund Balance:** Over \$2 million

Motion:

- **Motion to approve the November Finance Report:** Made and seconded
 - **Vote:** Unanimously approved
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4. School Leadership Report

Presented by Ms. Price

Key Updates:

- **Building Evacuation:**
 - CEB emergency due to sprinkler failure; successful and rapid evacuation praised.
 - Operations ran smoothly; students dismissed by 11:00 AM.
 - **Instructional Coach:**
 - New hire via TNTP; already running POCs, observations, and pacing guide updates.
 - **Instructional Support:**
 - TNTP delivering PD and coaching.
 - Focus on reteaching strategies, data-driven instruction.
 - Filling staffing gaps: Looking to hire **Math** or **SPED teacher**.
 - Current long-term sub covering math.
 - **Enrollment:**
 - 15 new applications through Choice.
 - 5 post-September 30th transfers accepted.
 - **Transportation:**
 - Ongoing issues with **First Student**:
 - Missed stops, inconsistent arrival times, and early drop-offs during cold weather.
 - Asynchronous day used to avoid unsafe conditions.
 - Actively tracking data and evaluating alternate vendors.
 - Potential vendor switch considered for next year.
 - **Staff Morale:**
 - Spirit Week held.
 - Team cohesion and participation strong — highest morale year so far.
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5. Special Education & Student Services

Presented by Dr. Pirhana

- **SPED Staffing:**

- Down one SPED teacher (contracted staffer didn't work out).
 - One teacher now serving 60 students.
 - **Improvement Plan:**
 - SPED improvement plan submitted and under review.
 - **Mental Health:**
 - **Megan Tolliver (CEB Counselor):** Recognized for outstanding student support.
 - **McKinney-Vento:**
 - Currently supporting **10 homeless students**.
 - **Due Process:**
 - Settlement update to be discussed in Executive Session.
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6. Student Recognition

- **Honor Roll:**
 - **44 students recognized** for MP1 (Marking Period 1).
 - Over half were **High Honors**.
 - **22 were SPED students**.
 - Largest senior class representation to date.
 - Students challenged to maintain or improve in MP2.
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7. Administrative Notes

- Acknowledgement of **Ed** for ensuring timely agenda and minutes distribution.
 - Chairperson noted that agenda and minutes are now sent one week in advance thanks to Ed's reminders.
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8. Executive Session

- **Motion to Enter Executive Session:** Made and seconded
 - **Vote:** Unanimously approved
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9. Adjournment

- Returned from Executive Session.
- Meeting **adjourned at 6:24 PM.**
- Board and staff exchanged holiday greetings.
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